



★ National Transit Authority

The Procurement Unit

Invitation for Bid (IFB)

FOR THE PROCUREMENT OF GOODS & NON-CONSULTING SERVICES

1. The National Transit Authority (NTA) has received budgetary appropriation from FY 2025 National Budget, as well as internally generated revenue, and intends to apply portion of it towards the Procurement of goods and non-consulting services to enhance its service delivery, optimize productivity in its day-to-day operations and ensuring value for money.
2. The National Transit Authority (NTA) now invites sealed bids from eligible registered Businesses for the supply of the below listed contract packages to the entity for FY 2025.
3. Bidding will be conducted through the National Competitive Bidding (NCB) process as enshrined in the Public Procurement and Concessions Commission Act (PPCA).
4. Specification and Quantity of Contract Packages:

No.	Contract Packages	Qty.	IFB. NO:	Bid Security
1	Office Equipment	Assorted	NTA/NCB/004/2025	\$1,965.00
2	Vehicles	6 Units	NTA/RB/001/2025	\$3,618.00
3	Cleaning Materials	Assorted	NTA/NCB/005/2025	Bid Securing Declaration
4	Stationeries	Assorted	NTA/NCB/006/2025	Bid Securing Declaration

*Please obtain bidding document of each package for more detailed instructions for bid submission

5. Qualification requirements: (Please reference bidding documents of your preferred contract package)
6. All interested eligible Businesses may obtain copy of the bidding document(s) of their preferred contract package(s) from the Procurement Department of the NTA, Japan Drive, Gardnersville, Montserrado County, Liberia, for a non-refundable fee of US\$40.00 beginning Tuesday, March 25, 2025 from 9:30am to 4:00pm daily.
7. All bids must be accompanied by a "Bid Security" (as in matrix) from a reputable bank or "Bid Securing Declaration" and must have a validity period of 30 days after bid submission deadline.
8. Sealed bids must be delivered to the Procurement Unit of the NTA no later than the times, dates and places indicated in the bidding documents or on the Bid Data Sheet (BDS). Late bids will be marked, rejected and returned to bidders unopened. Bids will be opened in the presence of bidders who choose to attend or their representatives at the times, dates and places indicated in the bidding documents or the Bid Data Sheet (BDS). NO ELECTRONIC BIDS WILL BE ACCEPTED. CONTRACTS WILL BE AWARDED TO THE MOST RESPONSIVE FIRM THAT HAS FULLY COMPLETED THE PPCC VENDORS' REGISTRATION PROCESSES.
9. All bids must be addressed to:

The Procurement Department
 National Transit Authority (NTA)
 Japan Drive, Gardnersville, Mont. Co., Liberia
 Tel #: 0777607776 / 0888110881 / 0770790194

Signed:

Samuel G. Hney
 Samuel G. Hney
 Procurement Manager

Approved:

Hon. Edmund Forh Forh
 Hon. Edmund Forh Forh
 Director-General/ Chairman PC



TRANSPORTATION FOR THE PEOPLE

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