



Office of the Human Resource Manager

## Vacancy Announcement

**Hiring Entity:** National Transit Authority (NTA)

**Job:** Auto Electrician

**Department:** Technical

**Position Reports To:** Auto Electrician Foreman

**Location:** Liberia, Cover NTA functional Region

**Posted:** April 25, 2025

**Job Type:** Contract

**Salary:** Negotiable



### Position Summary:

The National Transit Authority is an Autonomous Agency established for implementing an effective and efficient systematic national transit system for all citizens and foreign nationals residing in Liberia. We provide and expand access to affordable, convenient, reliable and sustainable mass transit service to all parts of Liberia and neighboring Countries.

NTA seeks experienced and qualified Liberian who meet the below requirements to submit applications for Auto Electrician position to support the Technical Department of the National Transit Authority. We seek to hire skilled auto electrician to work in our busy auto electrical section.

### Duties and Responsibilities

- Install new vehicle wiring systems
- Install and repair electrical wiring
- Diagnosing problems with vehicle electrical systems
- Repairing damaged electrical parts, and maintaining electrical equipment
- Diagnosing electrical issues and proposing a course of action
- Repairing and replacing faulty wiring or electrical systems
- Servicing of electrical automotive parts
- Servicing and repairing electrical systems on vehicles
- Completing job reports and processing paperwork
- Advanced knowledge of modern vehicular electrical systems
- Ability to work in confined spaces

## **Qualification and Experience**

- High School Diploma or Collage Graduate
- Vocational training, diploma or certificate
- A minimum of 4 years' experience in Auto Electrician role
- In-depth knowledge of vehicle diagnostic, equipment and mechanical systems
- Ability to operate electrical diagnostic equipment
- Proven work experience as an auto electrician
- Complex problem-solving skills
- Ability to work standing or in a crouched position for long periods

## **Application Process**

Interested applicants should send their applications and CVs including three professional references, email addresses and telephone numbers specifying the **Position Title** and email to [kkolako2016@gmail.com/](mailto:kkolako2016@gmail.com) [magbollah2013@gmail.com](mailto:magbollah2013@gmail.com) or a hard copy at the Human Resources Department at the National Transit Authority office on the Japan Freeway, Gardnersville, Monrovia, Liberia.

NTA believes in the fair and transparent recruitment process and does not discriminate in its selection process. However, we reserve the right to accept or reject any application that does not meet our requirements. **Female Applicants are encouraged to apply.**

**Submission Deadline is 5:00pm, May 3, 2025. Only short-listed candidates will be contacted.**